



## Basic Skills Initiative Committee

### Meeting Minutes

Thursday, February 15, 2018

HM 234

12:50pm – 1:50pm

Call to Order: 12:50pm

I. Roll Call:

Chair

Kathryn Stevenson, Ph.D.

Attendees

Nicolae Baciuna, Jennifer Cruz, Melanie James, Joyce Kim, Gabriela Maerean, Kari Richards-Dinger, Dana Shedd, Iiyshaa Youngblood

II. Adoption of the Agenda

Motion: James, Second: Youngblood: Unanimous approval

III. Approval of Minutes from December 12, 2017

Motion: Maerean, Second: James: Unanimous approval

IV. Old Business

a. Update on Integrated Plan

Kathryn Stevenson reported that the integrated plan was submitted on January 30. The committees are also working to create an integrated funding request form. Once implemented, the steering committee will likely decide how to use requested funds.

V. New Business

a. BSI 2.0 Certification Form (Memo and Report)

Kathryn Stevenson reported that the amended advance reflects 75 percent of the total allocated to BSI, so schools who report on their ENG 80 and MAT 37 FTEs may get more funds. The certification report also acknowledged consent to the Chancellor's Office guidelines. We have until June 30, 2019 to spend our 17-18 allocation.

b. Update from BSI Coordinators Webinar

i. Zero Textbook Cost program

- > The Zero Textbook Cost (ZTC) program awards two types of grants: a planning grant and an implementation grant. All schools eventually will participate, but MVC needs to make progress on Guided Pathways.

ii. Update on AB 705

- > AB 705 was signed by the governor on October 13 and they started phasing it in beginning January 1, 2018. Colleges are now advised to start using high school transcripts.

iii. Professional Development Opportunities

Kathryn Stevenson shared the following professional development opportunities with the committee and encouraged those interested to research and sign up:

- > ACTLA 44<sup>th</sup> Conference, April 26-28 in San Diego
- > CTE/Noncredit Collaborative Institute, May 3 in Costa Mesa
- > The Research and Planning (RP) Group: Integration for Transformation, April 11-13
- > 3CSN—2018 part-time faculty training institute with ASCCC
- > ASCCC—noncredit committee, resolution and publications
- > CCC Professional Learning Network (PLN): Resources, video trainings, peer community, calendar of events

VI. Proposals

No proposals at this time.

VII. Report Back

a. NCTE Conference – Kathryn Stevenson for Jennifer Escobar

Kathryn Stevenson provided a report including specific information learned at NCTE as well as efforts for distribution of information. Five of the NCTE conference attendees presented in February at a FLEX session on creating inclusive spaces, and will be participating in the African-American Read-In on February 27, 2018. The estimated final expenditures total to \$9,362, which is about \$2,058 less than requested.

b. ESL Part-time Faculty Professional Development December Workshop – Joyce Kim

Joyce Kim shared copies of her presentation and discussed key things learned in the workshop. Future collaboration and workshops are in the initial planning stage. The final expenditures total to \$944.25, which is \$643.64 less than requested.

VIII. Adjournment: 1:20pm