Basic Skills Initiative Committee
Meeting Agenda

Thursday, September 20, 2018
SAS 214 (usually HUM 227)
12:50pm – 1:50pm

Call to Order:
I. Roll Call:
   Coordinator: Kathryn Stevenson
   Committee Members: Nicolae Baciuna, Jennifer Cruz, Melanie James, Joyce Kim, Carlos Lopez, Mari Lopp, Gabriela Maerean, Karol McCool, Sonya Nyrop, LaTonya Parker, Kari Richards-Dinger, Andrew Sanchez, Dana Shedd, Nikki Thurston, Iiyshaa Youngblood
   Administrative Facilitator: Anna Marie Amezquita
II. Adoption of Agenda
III. Approval of Minutes from May 31, 2018
IV. Old Business
V. New Business
   a. PD Opportunities: 3CSN Regional Sharing Summit (MVC 8:30-3:00); 3CSN NorCal and SoCal Equity Institutes (10/19-10/20 and 11/2-11/3); SI Conference at RCCD (11/16, 11/17); LINKS (April)
   b. BSI Updates: Additional funds (awarded from January 18 Allocation and Certification Form based on Basic Skills FTES 2014-1015); Expenditures Report (due October 1); FTES report data request (last year due January)
   c. Integrated Plan Updates: New name, distribution process, award (July 19, 2018 Memo Re: SEA and SEA Program Expenditure Guidelines, Advance Allocation Amounts; SEA Fall trainings (Oct 15, Anaheim)
   d. Vision for Success: Executive Summary goals and core commitments
   e. Integrated Planning/Student Equity and Achievement (SEA) Steering Committee Update: integration plans (new meeting structure—days, times)
   f. PPIC Report (page 12)
VI. Guided Pathways Updates (meeting 9/14, 9/28, 10/12, 11/9)
VII. Proposals
   a. English February Institute (Melanie James)
   b. English Spring COMP (Melanie James)
VIII. Report Back
   a. BSI Leadership Institute – Adam Navas
   b. Reading and English Summer 2018 PD – Melanie James
   c. Corequisite Math Curriculum – Sean Drake
IX. Progress toward Integrated Plan Goals
   a. Implement a process to ensure all students have a Comprehensive Student Education Plan (CSEP) after completing 15 units of degree applicable course work or prior to the third semester of enrollment, whichever comes first.
   b. Decrease time in remediation
   c. Increase students that successfully complete degree applicable or transfer courses in English and Math within the first 3 terms of enrollment.
   d. Improve all student completion rates for certificates, degrees, and transfer by reducing known equity gaps.
   e. Improve identification and follow up support for students at risk of non-completion of courses and programs of study
X. Adjournment