Basic Skills Initiative Committee
Meeting Agenda
Thursday, October 18, 2018
HM227
12:50pm – 1:50pm

Call to Order:
I. Roll Call:
   Coordinator: Kathryn Stevenson
   Committee Members: Nicolae Baciuna, Jennifer Cruz, MaryAnn Doherty, Melanie James, Joyce Kim, Carlos Lopez, Mari Lopp, Gabriela Maerean, Jonathan Maya, Karol McCool, Sonya Nyrop, LaTonya Parker, Kari Richards-Dinger, Andrew Sanchez, Dana Shedd, Nikki Thurston, Chui Zhi Yao, Jorge Zavala
   Administrative Facilitator: Anna Marie Amezquita

II. Adoption of Agenda
III. Approval of Minutes from September 20, 2018 and Minutes by Email

IV. Old Business
V. New Business
   a. Concur travel program
   b. Professional Development
      i. RP Group’s 2019 Leading from the Middle Academy to support Guided Pathways (March 14-16; June 6-8; October 24-26);
      ii. CAP AB 705 events;
      iii. LINKS 2019 (April 26-27)
   c. “Through the Gate”
   d. AB 705: Implementation Guidelines (math, English, ESL) and CAP Recommendations for English Composition and ESL, Post-AB 705
   e. AB 1805
   f. SEA Update (Student Equity and Achievement, formerly “Integrated Plan”): SEA Steering Committee, October 15 training session
   g. SEA Meeting Schedule
      i. 2nd Tuesdays: 10:50am SEA Steering Committee; 11:30am FYE
      ii. 3rd Tuesdays: 11:50am Student Equity; 12:50pm BSSOT; 1:50pm SEA Committee
      iii. 3rd Thursdays: 12:50pm BSI Committee
      iv. 4th Tuesdays: 9-10:30am At Risk; 11:30am FYE

VI. Guided Pathways
VII. Proposals
VIII. Report Back
   a. Reading and English Summer 2018 PD – Melanie James
IX. Progress toward Student Equity and Achievement Goals
   a. Implement a process to ensure all students have a Comprehensive Student Education Plan (CSEP) after completing 15 units of degree applicable course work or prior to the third semester of enrollment, whichever comes first.
   b. Decrease time in remediation
   c. Increase students that successfully complete degree applicable or transfer courses in English and Math within the first 3 terms of enrollment.
   d. Improve all student completion rates for certificates, degrees, and transfer by reducing known equity gaps.
   e. Improve identification and follow up support for students at risk of non-completion of courses and programs of study

X. Adjournment