



Basic Skills Initiative Committee

Meeting Agenda

Thursday, November 15, 2018

HM227

12:50pm – 1:50pm

Call to Order:

I. Roll Call:

Coordinator: Kathryn Stevenson

Committee Members: Nicolae Baciuna, Jennifer Cruz, MaryAnn Doherty, Melanie James, Joyce Kim, Carlos Lopez, Mari Lopp, Gabriela Maerean, Jonathan Maya, Karol McCool, Sonya Nyrop, LaTonya Parker, Kari Richards-Dinger, Andrew Sanchez, Dana Shedd, Nikki Thurston, Chui Zhi Yao, Jorge Zavala

Administrative Facilitator: Anna Marie Amezquita

II. Adoption of Agenda

III. Approval of Minutes from October 18, 2018

IV. Old Business

V. New Business

- a. SEA Steering Committee Update—SEA Budget review (fixed costs) and Student Equity Plan: Student Equity Retreat (January) and planning meeting (Fri 11/16, 10-12)
- b. New meeting structure—Spring (3rd Tuesdays) and Fall 19
- c. Review of Prioritization Plan for Supplemental Instruction/embedded tutors

VI. Guided Pathways

VII. Proposals

VIII. Report Back

- a. Reading and English Summer 2018 PD – Melanie James
- b. Academic Support – Ann Yoshinaga
- c. Library – Debbi Renfrow

IX. Progress toward Student Equity and Achievement Goals

- a. Implement a process to ensure all students have a Comprehensive Student Education Plan (CSEP) after completing 15 units of degree applicable course work or prior to the third semester of enrollment, whichever comes first.
- b. Decrease time in remediation
- c. Increase students that successfully complete degree applicable or transfer courses in English and Math within the first 3 terms of enrollment.
- d. Improve all student completion rates for certificates, degrees, and transfer by reducing known equity gaps.
- e. Improve identification and follow up support for students at risk of non-completion of courses and programs of study

X. Adjournment