



Basic Skills Initiative Committee

Meeting Minutes

Thursday, October 18, 2018

HM 227

12:50pm – 1:50pm

Call to Order: 12:54 pm

I. Roll Call:

Chair Kathryn Stevenson, Ph.D.
Attendees Jennifer Cruz, Melanie James, Joyce Kim, Carlos Lopez, Mari Lopp, Jonathan Maya, Kari Richards-Dinger, Dana Shedd, Chui Zhi Yao, Ann Yoshinaga, Jorge Zavala

II. Adoption of the Agenda

Motion: Yao, Second: Maya: Unanimous approval.

III. Approval of Minutes from September 20, 2018, and Minutes by Email

Motion: Yao, Second: James: Unanimous approval with one abstention (Yoshinaga).

IV. Old Business – None.

V. New Business

a. Concur travel program

- i. Jennifer Cruz reported that the District will be rolling out the Concur travel program in the upcoming months, which will allow travelers the opportunity to request and book their own travel electronically.

b. Professional Development

- i. Kathryn Stevenson provided hand-outs for 3CSN and CAP opportunities in 2018-19.

c. “Through the Gate”

- i. Kathryn Stevenson shared information on this RP Group study that looks at California community college students and transfer rates, and she reported that students in the Inland Empire are the least likely to transfer. The majority of students that are “near the gate” (have completed 60+ transfer units) are only missing math. MVC was not one of the colleges selected to participate in the study, but Kathryn has asked Institutional Research to look at the report to see if we can follow along informally.

d. AB 705: Implementation Guidelines (math, English, ESL) and CAP Recommendations for English Composition and ESL, Post-AB 705

- i. The implementation checklists for math, English and ESL were provided to the committee. Kathryn reported that she has not seen one yet for Reading.



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e. AB 1805

i. Kathryn Stevenson shared information on Assembly Bill 1805, describing it as an accountability structure for AB 705 because it requires colleges to publicize their placement practices. Students have a right to challenge their placements.

f. SEA Update (Student Equity and Achievement, formerly “Integrated Plan”): SEA Steering Committee, October 15 training session

i. Kathryn shared a short Michael Jr. video from the SEA Training called “Know Your Why.” Discussion followed. The new SEA plan for integration will be taken to Academic Senate, with a new focus on student equity. Carlos Lopez joined the meeting and clarified that students need to complete their math and English within one year once they start taking credit courses. Joyce Kim discussed non-credit programs and some questions she has regarding the changing organizational model, and Lopez expressed a need to develop a faculty-led non-credit pathway.

g. SEA Meeting Schedule

i. The Committee agreed to swap meeting times in Spring 2019 to meet on the third Tuesdays of the month during College Hour.

VI. Guided Pathways Updates (meeting 9/14, 9/28, 10/12, 11/9)

a. Tabled until next meeting.

VII. Proposals – None.

VIII. Report Back

a. Reading and English Summer 2018 PD – Melanie James
Tabled until next meeting.

IX. Progress toward Student Equity and Achievement Goals

a. Tabled until next meeting.

X. Adjournment: 1:57 pm