Part Time Faculty Information Session and Orientation

Friday, August 23, 2019
9:30am-12:45pm; SAS 103
(Please RSVP by August 8th: sabina.fernandez@mvc.edu)

9:30-9:45  Welcome and Introduction

9:45-10:45  What you need to know to be successful at MVC.
Gerarda Castillo-HIS, Andrew Guevara-ENG, Marie Hicks-PSY,
Jeno Kim -HIS; Mari Lopp- ENG

10:45-11:15  The First Week Processes – (Deans of Instruction)-Introduce Department
Chairs IDSs. WebAdvisor - Class Roster/ Enrollment / Waiting lists / TA
Approval, Class Cancellation – Absence Affidavit / Keys.
First Semester Policies and Procedures
Deadlines - Census, Grades, Attendance Reporting
Add/ Drops/ Caps

11:15-12:00  What you need to know the first month, College Resources.
•  Bookstore- Michael Washington
•  Disability Support Services (DSS)- Dr. Lawanda Hall
•  Distance Education- Vincent Alonzo
  ▪  Canvas
  ▪  Distance Ed Updates
•  Student Health & Psychological Services- Sue Tarcon
•  Technology Support Services- Julio Cuz

12:00-12:45pm  Lunch
Lunch will be provided RSVP by August 8th: sabina.fernandez@mvc.edu
or call 951.571-6918.