



**Moreno Valley College
Student Success & Equity (SS&E)
Committee Meeting Minutes**

Date: September 12, 2017

Location: SAS 214

Time: 9am-11am

I. Call to Order:

II. Roll Call

Steering Committee (Faculty):

Sheila Pisa (Absent); Cordell Briggs (Present); LaTonya Parker (Present) Katherine Stevenson (Absent); Jennifer Escobar (Absent)

Steering Committee (Staff):

Andrew Graham (Present); Ruth Jones (Absent)

Steering Committee (Administration)

Michael Paul Wong, Dean, Student Services -Counseling (Present); Andrew Sanchez, Dean Student Services- Grants and Equity (Present); AnnaMarie Amezcuita, Dean of Instruction (Absent); Martha Rivas Dean Institutional Effectiveness (Absent), Ann Yoshinaga, Associate Dean of Academic Support (Present)

Steering Committee (Associated Students)

Adrian Sagrero (Present); Sergio Camacho Soto (Present); Deziray Lewis (Present)

SS & E Committee Members

Eugenia Vincent, Dean, Student Services (Present); Casey Orr (Present); Kari Richards- Dinger (Absent); Carmen Valencia (Absent); Silvia Trejo (Present); Nikki Thurston (Present); Larry Pena (Absent); Maria Pacheco (Absent); Julio Gonzalez (Present); Gertrude Lopez (Present) Bonnie Montes (Absent); Denita Moore (Present); Evelyn Gonzalez (Absent) Richard Garcia (Present); Deanna Murrell (Present); Carmen Perches (Absent)

**III. Approval of Meeting Minutes,
May 9, 2017**

Motion by Orr; Second by Graham; Vote: Yes 14, No 0, Abstentions 1

IV. Old Business

- a. Timeline to approve Integrated Plan (See Timeline)
- b. Sagrero will assist in scheduling a meeting with the ASMVC to present Integrated Plan.
- c. Dr. Wong encourages all internal committee members to review and add information to the Integrated Plan while plan is in draft form.
- d. Focus on the fall for the Integrated Plan.
- e. Finalizing the Integrated Plan.
- f. Getting the Integrated Plan approved.
- g. How will the college implement the Integrated Plan?
- h. Narrative/Budget
- i. Budget Work Group will need to take the lead in addressing potential the budget short falls or surpluses.

- j. Dr. Wong has a meeting in the calendar to meet with Martha Rivas to review data that can be related to the Integrated Plan. When writing the Integrated Plan we would like to include data for outcomes and timelines of expectations.

V. Recommendation of the SS & E Committee while reviewing Integrated Plan draft.

- a. Separate faculty and administration
- b. Use a consistent title for both the Umoja Counselor/Coordinator and the Career Transfer Counselor/ Coordinator in the Integrated Plan.
- c. Integrated Plan almost complete: just need to have Equity to balance the budget and BSI to review new budget.
- d. Question by Dr. Wong, "Can we send draft of Integrated Plan to Shared Governance prior to approval?" Dr. Parker, recommends that plan is sent as a draft through Shared Governance.
- e. Dr. Wong will take draft of integrated plan to next Standard II meeting.
- f. Dr. Wong states, Information will be added to Integrated Plan in the next several days. SSSP is almost complete.
- g. October SS & E Committee meeting, Dr. Wong will prepare a walkthrough of BSI, Student Equity, and the SSSP programs.
- h. Dr. Wong will ask BSI and Equity to provide information from their most recent program review to add to the Integrated Plan.
- i. Ms. Vincent recommends omitting EOPS from the Integrated Plan when requesting funding for special programs and to add funding request for special programs that need more funding sources.
- j. Ms. Vincent is requesting when providing information for Umoja Community, formerly known as Renaissance Scholars Program (RSP), it is necessary to keep RSP in the plan and provide data as needed, if RSP is currently in the Integrated Plan, however if the Integrated Plan only says Umoja then keep Umoja and provide data as needed.
- k. Dr. Wong will do the areas of BSI and MMAP while meeting with the committee members for assistance.

VI. IV. Integrated Plan Break Out Session

- a. SS & E Committee Members were placed into 5 small groups and asked to review different areas of the Integrated Plan to add Specific deliverables with timelines that can be used as the implementation plan to the Integrated Plan objectives.
 - 1. Following the break out session each small group was to select a member of the group to send an electronic version of the deliverable with a plan that includes a timeline for completion to Dr. Wong prior to the next SS & E Committee Meeting.

VII. V. Meeting Adjourned

Next SS & E Committee meeting time, date, and location TBD