

2017-2018 Recommendations from the SSSP Workgroup for at Risk Students

Objective: Implement strategies and processes to provide support for students in academic and progress probation. Perhaps these interventions will reduce the number of students on dismissal and increase student retention.

Current Process for Academic Standing to Identify Probation/Dismissal students			
	Timeline	Action	Student Restrictions
Fall academic standing	1 st Week of January Students' academic standing is identified	List of students in probation or dismissal is generated Students are notified via e-mail of their academic standing	Dismissal Holds are added in the students records if the student is on dismissal Students who achieve good standing have their holds end dated
Spring academic standing	2 nd week of June Students' academic standing is identify	List of students in probation or dismissal is generated Students are notified via e-mail of their academic standing	Dismissal Holds are added in the students records if the student is on dismissal Students who achieve good standing have their holds end dated

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Recommendation	At Risk Categories						
	Early Alert	Academic or Progress Probation	1 st time Dismissal	Continuing students on Dismissal (achieve good standing subsequent semesters)	Bounce back to dismissal status 2 nd or more times	Broke contract	Achieve Good Standing
Registration Hold	No	Yes	Yes	No	Yes	Yes	No
Dismiss for at least one semester	No	No	Not if Readmit Contract is on file	Not if Readmit Contract is on file	Yes	Yes	No
Require to meet with a counselor at least 1x per semester develop or update CSEP	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Meet with Counselor for a Readmit Contract	No	No	Yes	As needed	Yes	Yes- student is appealing dismissal	No
Meet with Dean of Counseling or designee – need to complete Appeal Form	No	As needed to appeal number of units or other appeal	As needed to appeal number of units or other appeal	As needed to appeal number of units or other appeal	As needed to appeal number of units or other	Yes	No
Attend workshops (example, basic skills)	Yes	Minimum 2 per semester	Minimum 2 per semester	Minimum 1 per semester	As recommended by Dean or designee	As recommended by Dean or designee	Yes, as needed
Recommend takings at least one Guidance course (GUI 45, 47, 48, 48A, 46) as needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed
Appeal for BOGW	As needed	As needed	As needed	As needed	As needed	As needed	As needed
Exceptions due to Extenuating Circumstances – Follow ECP Process	Yes	Yes	Yes	Yes	Yes	Yes	As needed